



Initiating a 3-Way Conference Call

Outlines the process for initiating a 3-way conference call on an allworx phone with a CONF button

1. Call and connect with the first person you want to speak with
2. Once connected, press the **HOLD** button



3. Select another line, such as line 2, then call the second person
4. Press the **CONF** key at the top of the phone



5. Press the flashing button where the first person is on hold. All three callers are now able to conference and the **CONF** button should be illuminated solid red.